



## **Request for Community Partnership Building Proposals**

October 15, 2021

The Cornell Center for Health Equity is pleased to request applications for 6-12 month community partnership building grants. We are able to support up to four project teams that aim to establish or strengthen collaborative partnerships that will enable meaningful involvement of community stakeholders in health equity research. Meaningful involvement may include activities such as identifying unanswered research questions or that are of importance to marginalized and minoritized community members; ensuring equitable selection of participants; and sharing research findings with past study participants and the community at-large.

The purpose of this funding opportunity is to form teams comprised of scientists, scholars, and community partners from across our Ithaca and New York City campuses with the overall goal of enhancing collaboration. It seeks to enhance capacity to develop innovative research practice partnerships broadly related to health equity. This year we are particularly interested in proposals that look at health equity from a public health perspective, including research related to systems and process improvements, and proposals that explore the role of racial justice in achieving health equity. Any topic that seeks to understand the sources of health disparities and how to overcome them is appropriate.

Preference will be given to applicants who plan to submit a collaborative research proposal, for extramural or intramural funding, before the end of the grant period. For example, CCHEq will announce a request for collaborative pilot project proposals for up to \$50,000/year in Spring 2022.

### **RFP Guidelines**

#### **Eligible Applicants**

- Project teams must include at least one representative from the community partner and at least one person who has a primary appointment in any College of Cornell University, including Cornell Tech. Individuals from Cornell affiliate organizations and community-based organizations may be eligible to serve as the lead applicant and should consult with Adam Hughes or Lara Parrilla to identify Cornell-based partners.
- Awardees of a Cornell Center for Health Equity pilot grant, Weill Cornell Medicine Department of Medicine's seed-grant, or Dean's Diversity Awards within the past 2 years are not eligible for this opportunity.
- For community partnerships with existing funding support, please explain any cost sharing.

- Applicants must be willing to present their work at the Center's bi-campus monthly Health Equity Seminar series and/or the annual Symposium. Community partners are encouraged to participate.

### **Guidance & Support from CCHEq**

Community engagement is central to the mission and vision of the Center for Health Equity. Please reach out to the Community Engagement & Advocacy Core for advice:

- Erica Phillips, MD, [erp2001@med.cornell.edu](mailto:erp2001@med.cornell.edu)
- Adam T Hughes, MPH, [ath66@cornell.edu](mailto:ath66@cornell.edu)
- Lara Parrilla, MPH, [ljp9@cornell.edu](mailto:ljp9@cornell.edu)

We encourage investigators to seek out academic partners across campus. If you would like assistance seeking out a partner, please reach out to the Co-Directors of the Cornell Center for Health Equity:

- Monika Safford, MD, [mms9024@med.cornell.edu](mailto:mms9024@med.cornell.edu)
- Jeff Niederdeppe, PhD, [jdn56@cornell.edu](mailto:jdn56@cornell.edu)
- Jamila Michener, PhD, [jm2362@cornell.edu](mailto:jm2362@cornell.edu)

### **Funding**

Budgets for pilot awards are limited to \$5,000 total direct costs for a 6-12 month project period, and can be used to support community partners, faculty, personnel, supplies, travel for partners to meet or any other federally allowable costs that facilitate collaboration. Funds may not be used to support capital equipment, travel to scientific meetings, or indirect costs. Awardees are expected to provide a short mid-cycle progress report and a final progress report within 90 days of the conclusion of the funding period.

### **Due Date**

Applications are due on December 1, 2021. Details about the application and how to submit are provided below.

### **Application Instructions & Checklist:**

- Cover Page: use attached cover-page template
- Lay Summary of the Proposed Partnership: (1 page) describing how your proposal will establish or strengthen collaborative partnerships between community organizations and investigators on the Cornell University Ithaca and New York City campuses.
- Novel Direction Statement: brief statement (< 1/2 page) describing how the proposed community partnership will enable novel research focused on achieving health equity, and how it is not covered by any existing grant funding.
- References
- Statement on Stakeholder Engagement: (1/2 page) include a brief statement on how community stakeholders were engaged in developing the proposal, and how they could be engaged in a research team.
- Intramural or Extramural Funding Plan: brief plan (~ 1/2 page) for submission of an application for continued intramural or extramural support of the project. Plan should

include a timetable for potential submission of the project for intramural or extramural funding support. Plan should highlight how seed funding will enhance the likelihood of success for funding.

- Budget (itemized)
- Budget Justification
- CV or resume for key personnel (NIH or NSF biosketch is acceptable, not required)
- Please utilize the provided application template, with the set margins/font.

### **Application Deadline**

Applications should be submitted as a single PDF to [grf7002@med.cornell.edu](mailto:grf7002@med.cornell.edu) by December 1, 2021 at 5:00 pm EST. For additional information on this opportunity please contact Grace Figueroa, Administrative Specialist for the Cornell Center for Health Equity, at [grf7002@med.cornell.edu](mailto:grf7002@med.cornell.edu).

### **Selection Process**

Awards will be chosen on a competitive basis by the Center for Health Equity community partnership building grant selection committee. The project lead will be notified via e-mail in December if the project is selected for funding. The effective award date is January 1, 2022.

Proposals will be scored in the following categories:

- (1) Innovation and Significance – Is the proposed community partnership innovative? Will enable novel research focused on achieving health equity, and how it is not covered by any existing grant funding.
- (2) Stakeholder Engagement – Were community stakeholders engaged in identifying a research topic area? Does the research topic address a community priority? What are the plans to meaningfully engage community stakeholders in a research team?
- (3) Intramural or Extramural Funding Plan – Are potential funding mechanisms clearly identified? Is a timeline for submission of the grant provided?
- (4) Participation of faculty from across Cornell University's campus – Does the team include investigators from more than one Cornell campus (Ithaca and New York City)?

# Cornell Center for Health Equity

**Community Partnership Building Proposal Cover Page**

**Due Date: December 1, 2021**

**Project Duration: January 1, 2022 – June 30, 2022 or December 31, 2022**

**Project Title:**

**Project Team Members (Name, Title, Organization):**

**Lead Applicant (Name/Contact Info):**

*(Must be a member of the Cornell Center for Health Equity)*

## Lay Summary

**Novel-Direction Statement**

**Statement on Stakeholder Engagement**

## References

**Intramural or Extramural Funding Plan**

**Budget (itemized)**

**Budget Justification**



**CV or resume for key personnel**